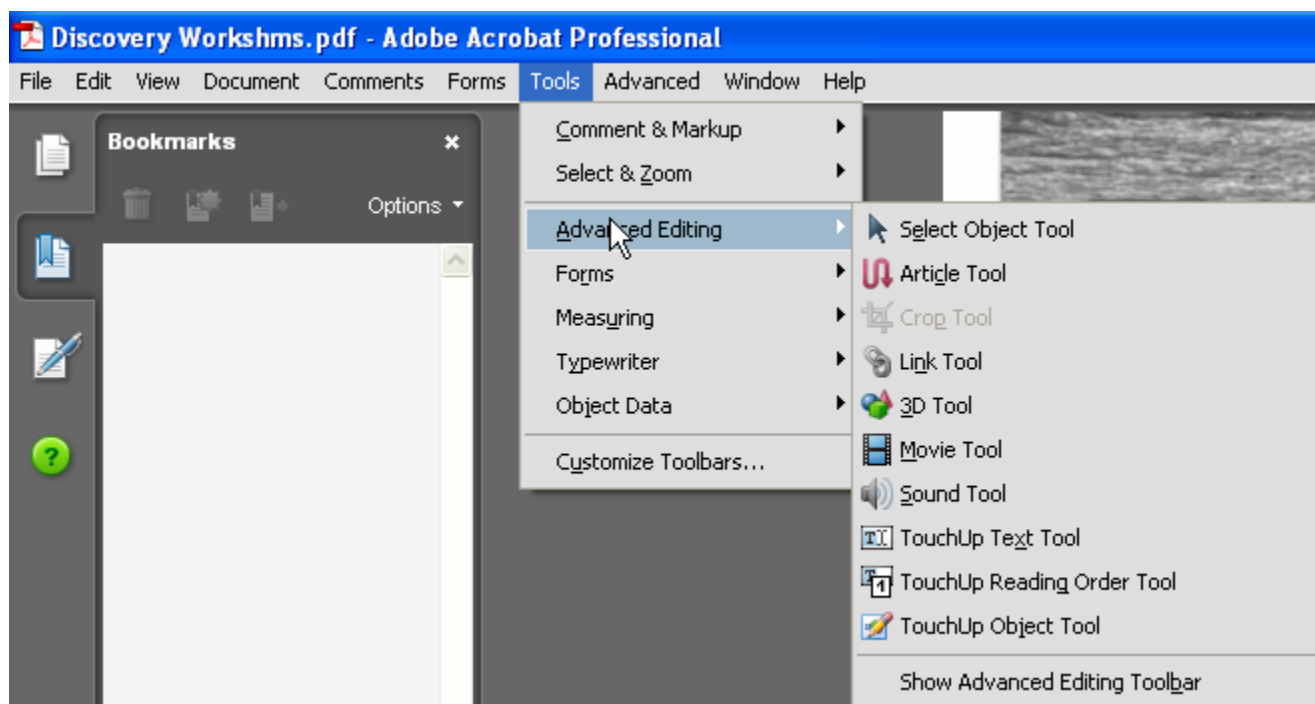
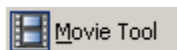


Using the Advanced Editing Menu In Acrobat Professional 8

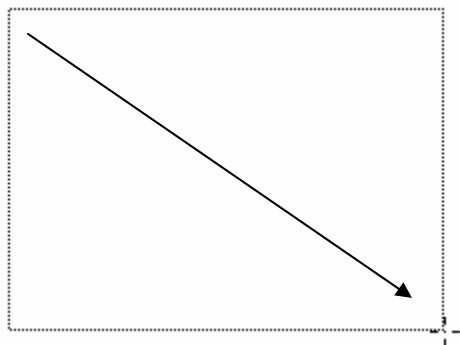


From the **Tools** menu, select **Advanced Editing**. This document will address using the **Movie** and **Sound** tools

Movie tool

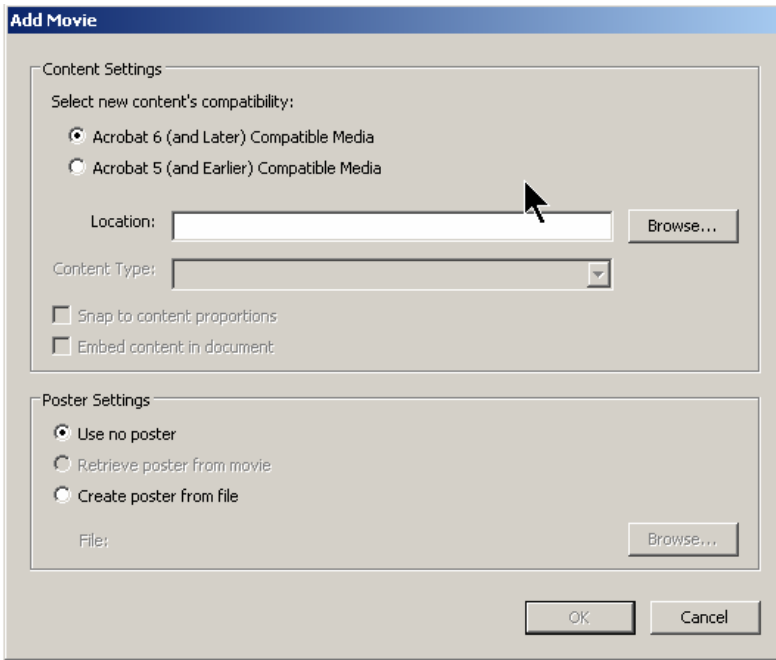


Selecting the **Movie** tool reveals the following



Cross hair tool to form the shape of the Movie window. Size will depend on the available area in the document

Once the movie window has been established, its time to add the movie.

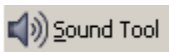


Using the **Browse** button, locate your movie file

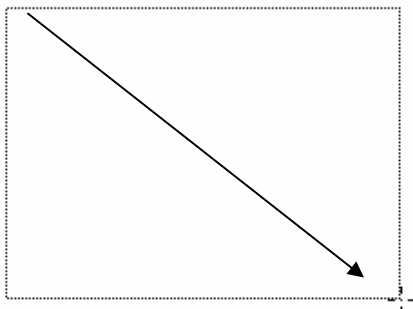
Locate the movie Select **OK** and view the first frame in your document . Using the "Hand" or Select Text tool will activate the movie.

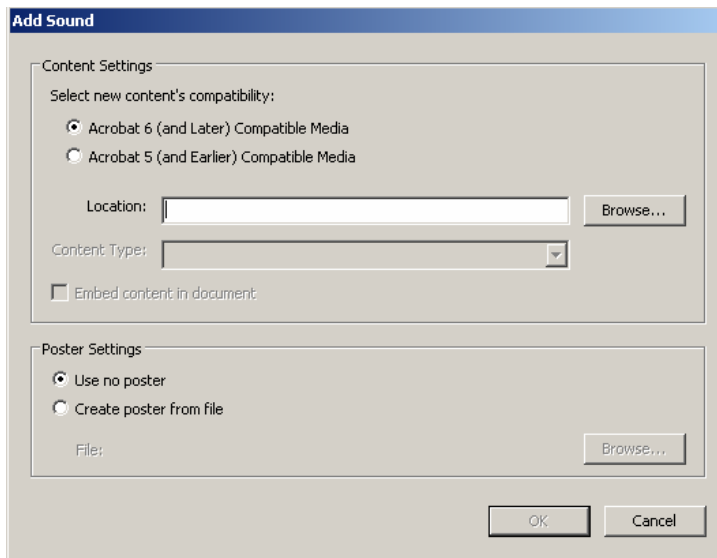
If you don't wish the movie window to be seen while in the document follow this procedure

Adding Sounds using the sound tool

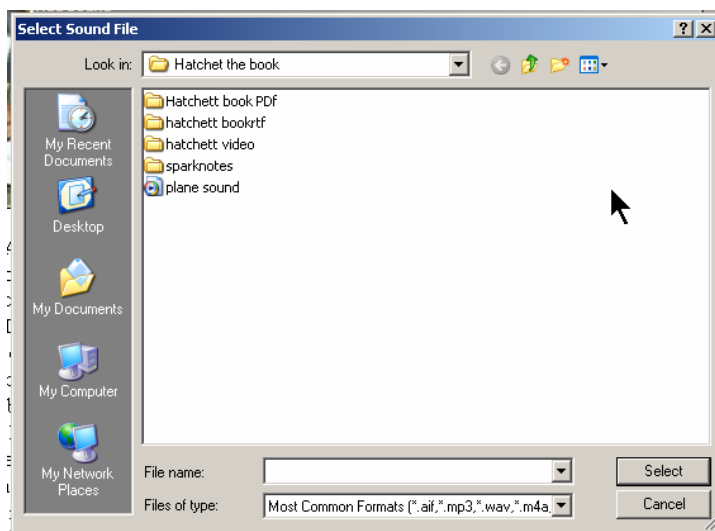


As with the Movie tool you must define the shape of the sound object, using the cross hairs define the shape

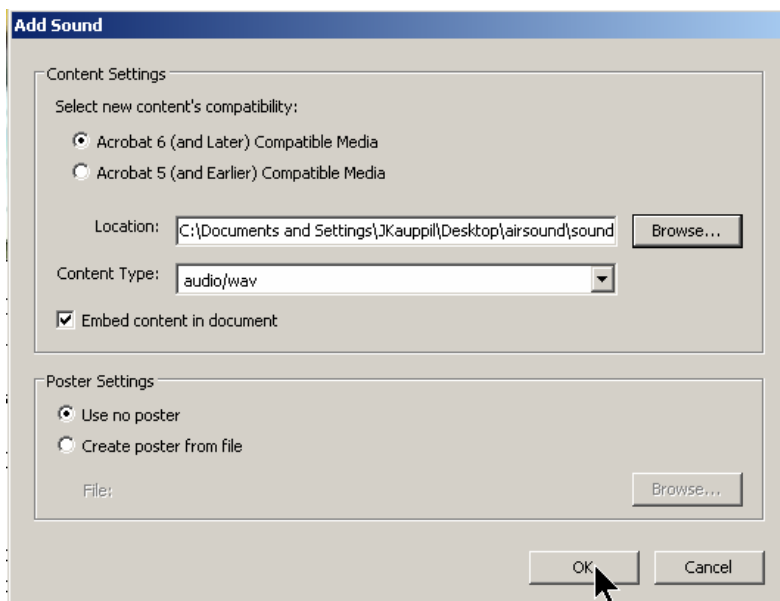




Select **Browse** to locate the desired sound file,



Choose the sound file and then **Select**

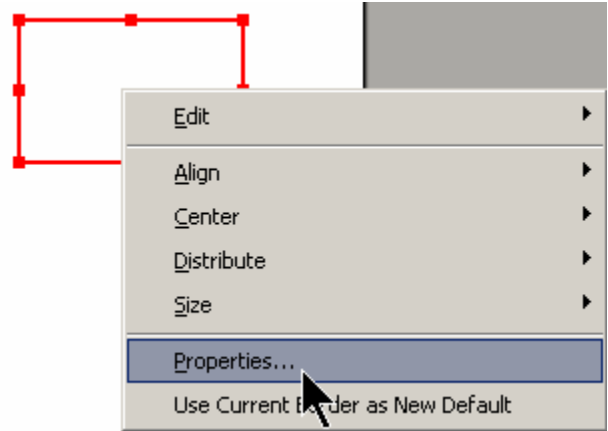


Selecting **Ok** will place the desired file in the document.

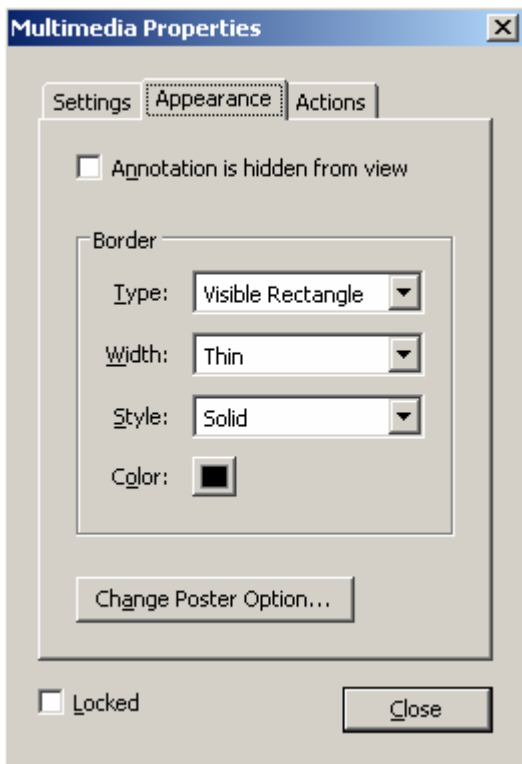
The appearance of the sound file in the document is unremarkable, We will explore options to add visual effect to the sound object.



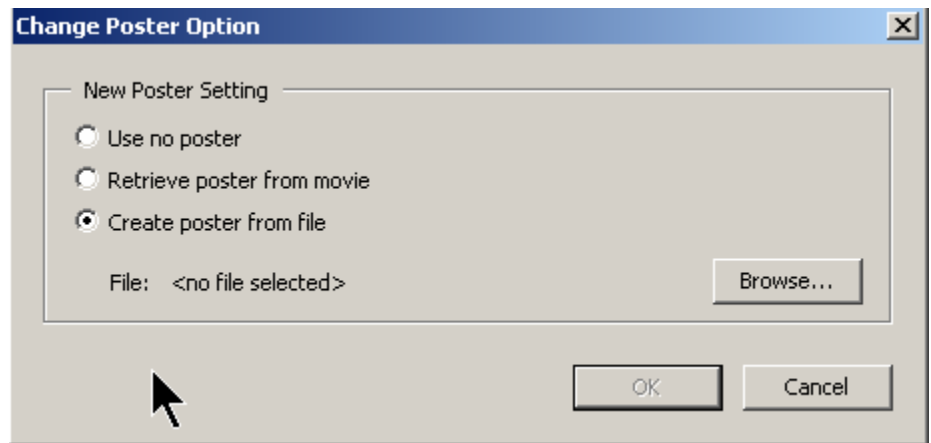
With the sound tool selected while in the document. Right click on the sound object . Choose **Properties...**



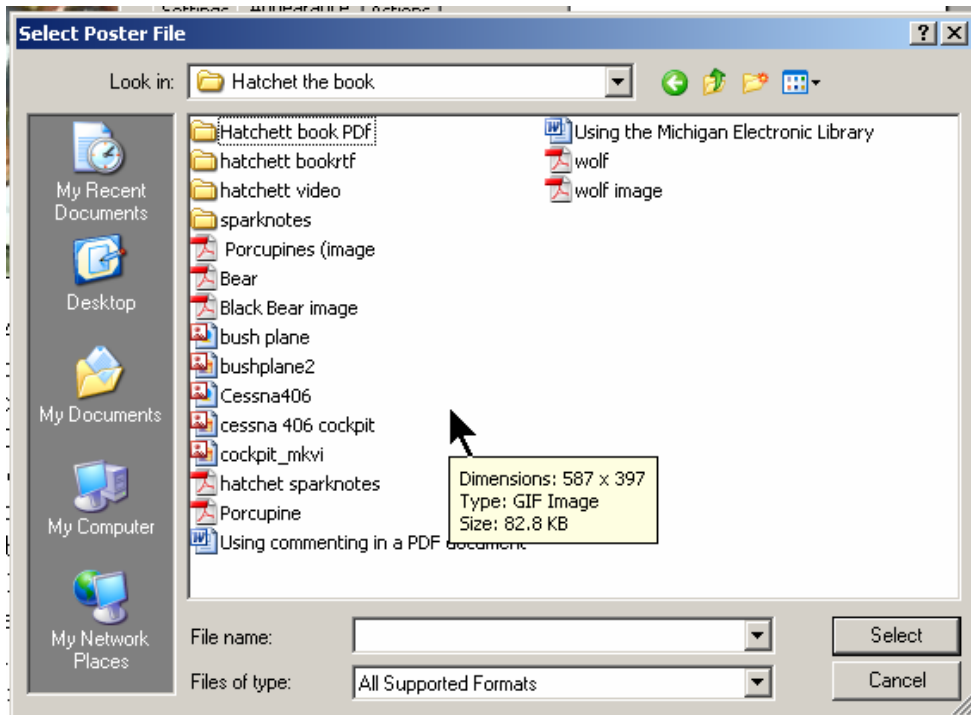
From the next view, adding a label to the sound object is as easy as using the **Change Poster Option**. Poster refers to the pictorial label of the sound object. (this same procedure works well for Movie files as well)



Select **Change Poster Option**.

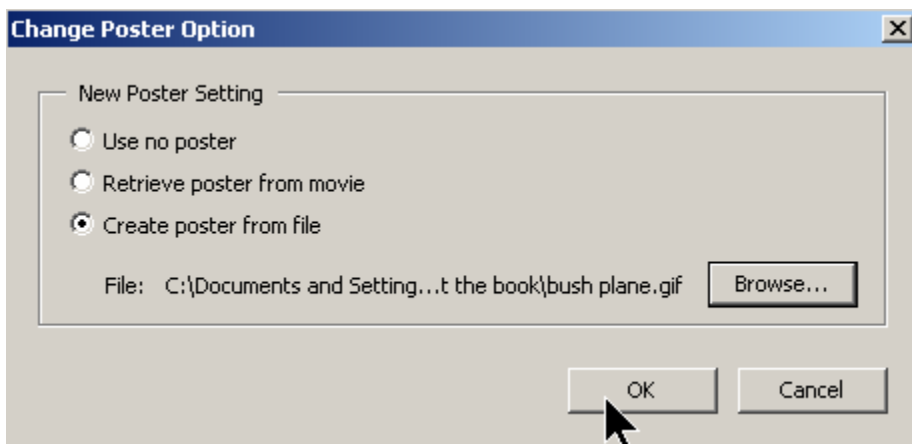


Navigate to the location of the desired graphic or picture file



Choose the file and then **Select**.

From the **Change Poster Option** window select **OK**.



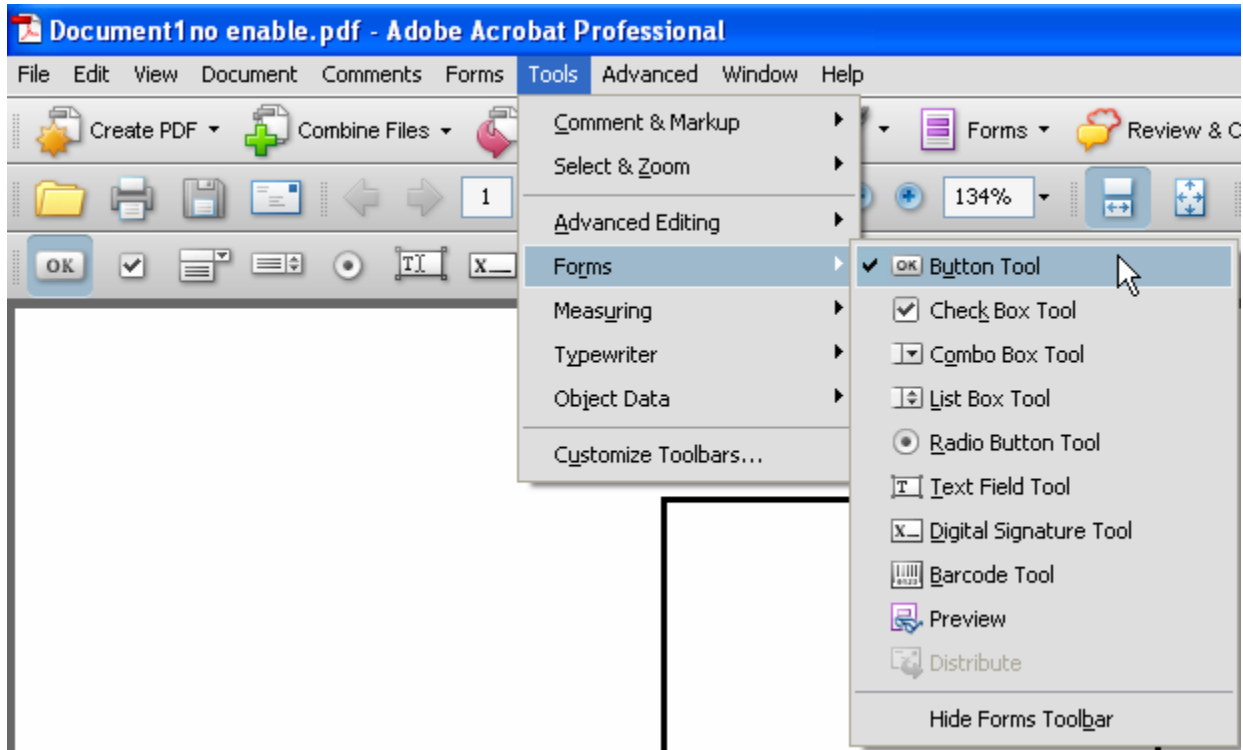
Notice the change in the Sound object.



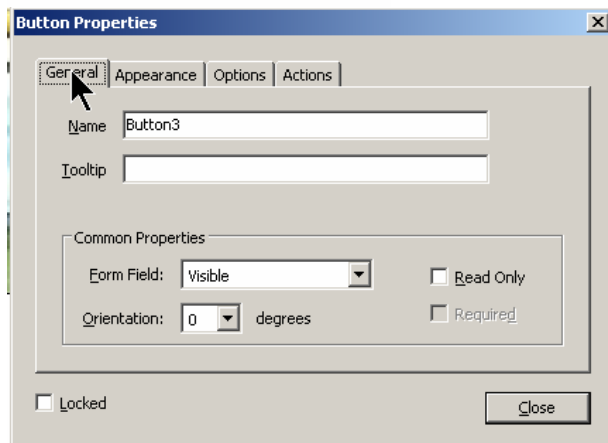
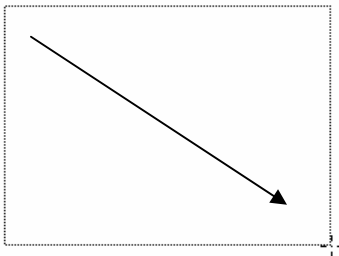
Adding a Button

Buttons are a powerful option for selecting menu options, hyper linking , accessing files (ie. documents, or multimedia files.). The following will demonstrate creating a button to play a movie file.

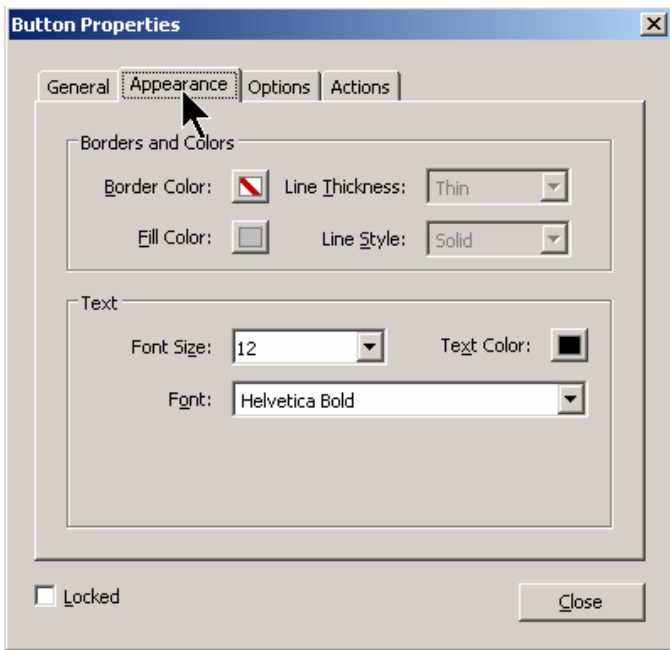
Select the **Button** tool from **Tools Menu / Forms**



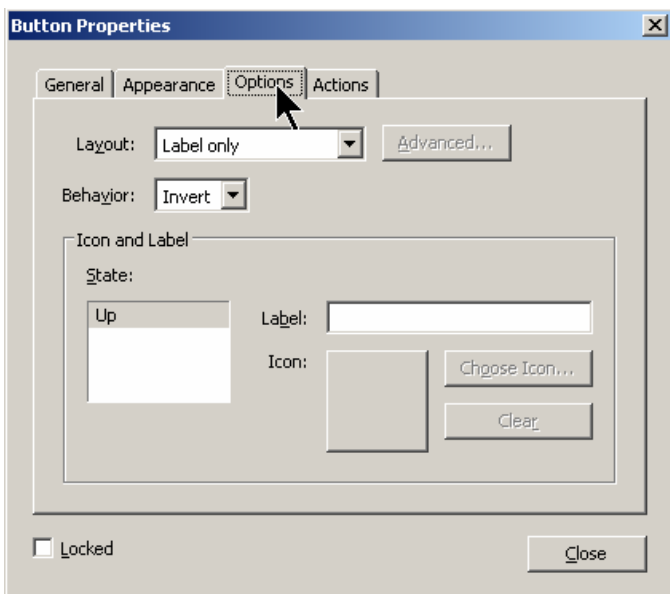
Cross hairs will appear in as they did for the Movie tool. Define the shape of the button. To view the Button properties window



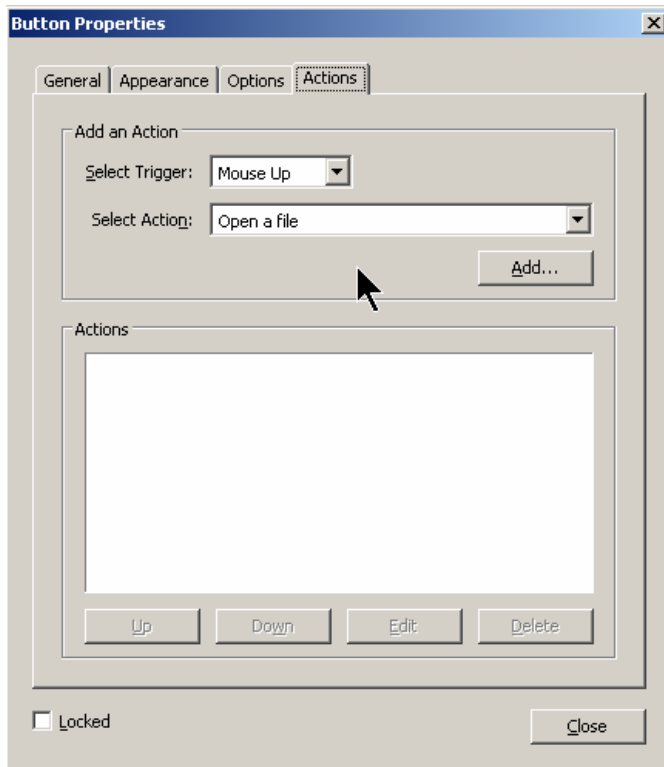
Adding a tool tip would be helpful for students with visual impairments to Identify the button and its purpose.



Appearance allows the adding or not color to the border or button, You may specify the font size and color of the label



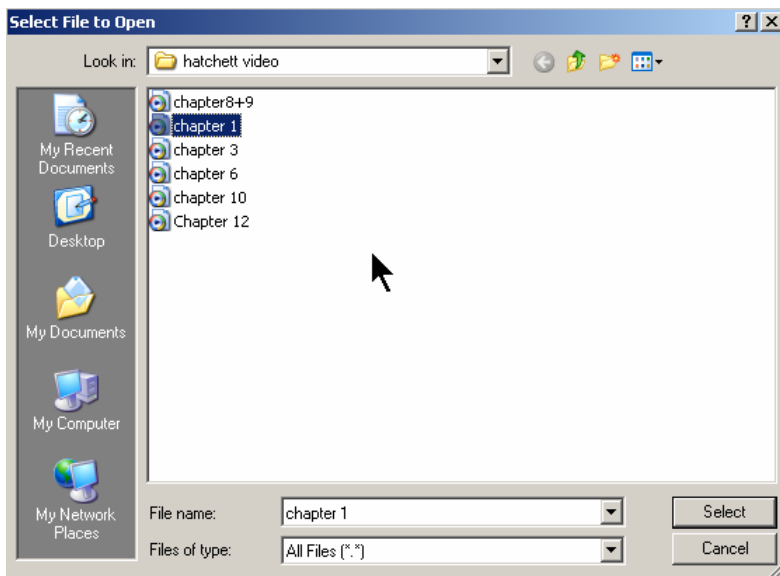
Entering a name in **Label** field can support recognition of the buttons function.



The Actions tab is where the rubber meets the road. Choosing the **Select Action** drop down menu will review a variety of options.

- Execute a menu item
- Go to a 3D view
- Go to a page view
- Import form data
- Open a file
- Open a web link
- Play a sound
- Play Media (Acrobat 5 Compatible)
- Play Media (Acrobat 6 and Later Compatible)
- Read an article
- Reset a form
- Run a JavaScript
- Set layer visibility
- Show/hide a field
- Submit a form

To play a movie Select **Open a File**. From the navigation window **Select** the movie file of choice.



The same procedures apply to the other options when creating a button to do something. Try making a button to play a sound file, read a page, (don't forget the pause and stop reading option).